
PUBLIC CONTRACTS REGULATORY AGENCY
AGENCE DE REGULATION DES MARCHES PUBLICS

**COMMISSION IN CHARGE OF CATEGORIZING SERVICE PROVIDERS
IN THE BUILDING AND PUBLIC WORKS SECTOR**

"PUBLIC WORKS"

SUB-SECTOR

- CATEGORIZATION CRITERIA -

WORKS

1.FORMS

(Company letterhead)

**FORM 1 : PERMANENT AUTHORIZATION TO CHECK THE VERACITY OF
DECLARATIONS**

Ref. No. _____, on _____

**TO THE DIRECTOR GENERAL
OF ARMP
P.O. Box: 6604
YAOUNDE**

**Subject : Permanent authorization to check the veracity
of declarations and references**

Sir,

I the undersigned _____, NIC No. _____, issued on _____,
Director* of the enterprise _____, taxpayer Card No.
_____, whose head office is located at _____, P.O.Box _____,
Tel. _____, by the present hereby authorize the Commission in charge of the
Categorization of Service providers working in the Building and Public Works sector to carry
out, within the framework of its missions, any check on the veracity of declarations submitted
in the candidature file presented by the said enterprise, in view of its participation in the the
Call for Candidatures No. _____.

In witness whereof this authorisation is issued to serve the purpose for which it is intended./-

Signature of Manager

**Please indicate the function*

(Company letterhead)

FORM 2 : SUMMARY OF THE DOCUMENTS

No.	WORDING	YES	NO
Administrative file			
The service provider's compliance with legal and regulatory provisions governing access to public procurement			
	A stamped application on the official letterhead of the enterprise addressed to the Director General of the Public Contracts Regulatory Agency		
	Certificate of Non Exclusion (CNE) from public contracts issued by ARMP;		
	Clearance certificate issued by the National Social Insurance Fund (CNPS) indicating the staff number and the payroll declared by the service provider during the last three financial years or since the creation of the enterprise, if it exists for less than three years;		
	Proof of solvency of less than ninety (90) days issued by the Registry of the Court of the place of residence of the candidate;		
	Debt clearance indicating that the taxpayer is in good standing with the tax administration;		
	Copies of the Statistical and Tax Declaration of the past three (3) years or since its creation of the enterprise, if the enterprise exists for less than three years		
	Location plan of the enterprise signed by its manager with photos (external view) of the building housing the head office attached.		
Administrative and technical structures, as well as the share capital of the enterprise:			
	Certified true copy of the Matriculation Certificate in the Trade Register;		
	Certificate(s) of ownership including receipt of payment of the land tax or lease contract(s).		
Technical file			
Personal technical equipment and logistics of the company related to the service provider's sector of activity:			
	List of personal technical equipment and logistics with corresponding supporting documents		
	The descriptive sheet of the administrative and technical premises (number and surface Domain of offices of the head office and branches, where necessary)		
Experience and references of services provided in Cameroon:			
	Detailed list of services performed by the enterprise in the sector concerned over the last ten (10) years		
	Reports of provisional and/or final acceptance		
	Copies of main pages (those relating to the subject, amount, identification of the contractor) of contracts, agreements or contracts executed in the "energy" sub-sector.		
Qualification and experience of permanent staff:			
	List of permanent supervisory and management staff according to form number 4 stating their professional qualifications in the domain concerned, including supporting documents		
Degree of compliance with Quality, Health, Safety and Environment (QHSE) standards:			
	Curriculum vitae of the QHSE manager		
	List of QHSE technical equipment and logistics		
Level of compliance with labour legislation in force in Cameroon:			
	Report of election of staff representatives		
	Third party liability insurance of the enterprise		
Total number of documents			

Signature of the Manager

(Company letterhead)

FORM 3 : IDENTIFICATION FORM OF THE ENTERPRISE

Corporate name of the enterprise:

.....

Head Office Address:

.....

Telephone:

Fax:

Website:

E-Mail :

Corporate form: Ets ☐ SARL ☐ SA ☐

Activities:

.....

.....

Date of incorporation:

____(dd)/____(mm)/____(yy)

RCCM No.:

Tax payer No.:

Is the enterprise involved in any National or Professional Collective Agreement?

YES ☐ NO ☐

If YES, which one?

Does the enterprise have a third party liability insurance? YES ☐ NO ☐

Does the enterprise have staff delegates?

YES ☐ NO ☐ If YES, how many?

Does the enterprise have a committee in charge of hygiene and security at work? YES ☐ NO ☐

Does the enterprise have any convention with a medical centre or with a physician of the labour sector? YES ☐ NO ☐

Does the enterprise hold a register of its staff medical checks? YES ☐ NO ☐

Chief Executive Officer*:

Names and

Surnames:.....

Managing Director:

Names and Surnames:.....

Manager:**

Names and Surnames:.....

**Please indicate the function*

***Where necessary*

Permanent staff of the enterprise (number)

Category	Men	Women
Senior staff		
Management staff		
Middle level staff		
Others		
TOTAL		

Turnover of the company

Years	Amount (CFA F)
2016 financial year	
2015 financial year	
2014 financial year	

Description of the working milieu

Offices	<input type="checkbox"/> Yes <input type="checkbox"/> No if Yes, the Number: _____ Surface: _____ m ²
Workshops	<input type="checkbox"/> Yes <input type="checkbox"/> No if Yes, the Number: _____ Surface: _____ m ²
Warehouses	<input type="checkbox"/> Yes <input type="checkbox"/> No if Yes, the Number: _____ Surface: _____ m ²
Internal sick bay	<input type="checkbox"/> Yes <input type="checkbox"/> No
Fire fighting equipment	<input type="checkbox"/> Extinguishers <input type="checkbox"/> Sand boxes <input type="checkbox"/> Smoke detectors
Fire safety installations and systems	<input type="checkbox"/> Automatic fire extinguishing system <input type="checkbox"/> Fire hose
dustbin	<input type="checkbox"/> Yes <input type="checkbox"/> No if Yes, the Number: _____ Capacity: _____ litres
Utilities	<input type="checkbox"/> Water <input type="checkbox"/> Facilities (WC, toilets, etc.) <input type="checkbox"/> Electricity <input type="checkbox"/> Telephone <input type="checkbox"/> Internet

Signature of Manager

(Company letterhead)

**FORM 4: LIST OF THE PERMANENT MANAGEMENT AND SUPERVISORY STAFF
OF THE CANDIDATE**

No.	NAME AND SURNAME	DEGREE	EXPERIENCE	CURRENT POSITION	CONTRACT REFERENCE	CNPS REFERENCE

NB: Please attach true certified or authenticated copies of certificates or diplomas, ID photocopies, CV and supporting documents for the experience.

Signature of Manager

(Company letterhead)

FORM 5: LIST OF THE COMPANY'S TECHNICAL EQUIPMENT AND LOGISTICS

No.	NAME	QUANTITY

NB : Please attach true certified or authenticated copies of vehicle registration documents and receipts of other equipment and logistics.

Signature of Manager

(Company letterhead)

FORM 6: LLIST OF THE COMPANY'S MOST RELEVANT REFERENCES DURING THE LAST 10 YEARS

No.	CRITERIA	SERVICE 1	SERVICE 2	SERVICE 3	SERVICE 4	SERVICE 5
1	Subject of contract					
2	Sources of financing					
3	Nature of services					
4	Project Owner					
5	Contract holder					
6	Amount including taxes					
7	Report of provisional or final acceptance					
8	Additional clauses, if any					

NB : Please attach photocopies of the first and last pages of contracts concerned and other supporting documents (Reports, etc).

Signature of Manager

2. EVALUATION SCALES

2.1-QUALIFICATION CRITERIA

No .	CRITERIA	SUB-CRITERIA			YES/NO	
1	Compliance by service provider with the regulatory and statutory provisions of access to public procurement	Administrative file	1.1.1	Stamped application addressed to the Director General of ARMP		
			1.1.2	Certificate of Non-Exclusion from public contracts		
			1.1.3	A clearance certificate issued by the National Social Insurance Fund (CNPS) indicating the staff number and the payroll declared by the service provider for the past three financial years or since the creation of the enterprise, if it exists for less than three (3) years;		
			1.1.4	Proof of solvency of less than ninety (90) days issued by the Registry of the Court responsible for commercial matters of the place where the head office candidate is located		
			1.1.5	A debt-clearance certificate		
			1.1.6	Two (2) copies of the Statistical and Tax Declaration of the three (3) last financial years or since the creation of the enterprise, if the latter was created less than three (3) years ago;		
			1.1.7	Location plan of the enterprise signed by its manager with photos (external facade) of the building housing the head office.		
2	Administrative and technical structures, as well as share capital	2.1 Administrative, technical and financial aspects	2.1.1	A certified true copy of the Matriculation Certificate in the Trade Register;		
			2.1.2	Certificate(s) of ownership including receipt of payment of the land tax or lease(s).		
3	Personal technical equipment and logistics in relation to the domain of activity of the service provider	3.1 Technical equipment and logisticss owned by the company	3.1.1	Cf. list of the technical equipment and logistics of the smallest category of the sector of activity concerned (Roads; Engineering Structures)		
4	Experience and references of services provided in Cameroon	4.1 Company's experience and references to be considered if it was incorporated less than three (3) years ago	4.1.1	Cf. list of the technical equipment and logistics of the smallest category of the sector of activity concerned (Roads; Engineering Structures)		
5	Qualification and experience of permanent staff:	5.1 Permanent technical staff	Existence of the following permanent staff:			
			5.1.1	Cf. list of the technical equipment and logistics of the smallest category of the sector of activity concerned (Roads; Engineering Structures)		
TOTAL (NB : The company which obtains 100% of YES shall be declared qualified)					___YES/12	

2.2-CLASSIFICATION CRITERIA

2.2-1- ROADS

CATEGORY	CRITERIA	SUB-CRITERIA		YES/NO	
A	1. Domain of activity	1.1	Works for the construction or rehabilitation of asphalt roads, whose amount is above ten billion (10,000,000,000) CFA F		
	2. Administrative situation (cf. CNPS document)	2.1 Number of employees	More than two hundreds (200) employees		
		2.2 Payroll	Not lower than 10% of the average turnover of the three (03) last years		
	3. Turnover	3.1	Annual turnover before taxes higher than ten billion (10,000,000,000) CFA F		
	4. Permanent technical staff	4.1	1 Civil Engineer or equivalent (GCE Advanced level +3) +10 years of experience or (GCE Advanced Level +5) +8 years of experience)		
		4.2	1 Civil Engineer or equivalent (GCE Advanced level +3) +8 years of experience or (GCE Advanced Level +5) +6 years of experience)		
		4.3	1 Civil Engineer or equivalent (GCE Advanced level +3) +5 years of experience or (GCE Advanced Level +5) +3 years of experience)		
		4.4	1 Surveys Engineer or equivalent (GCE Advanced level +3) +5 years of experience or (GCE Advanced Level +5) +3 years of experience)		
		4.5	1 Geotechnical Engineer or equivalent (GCE Advanced level +3) +5 years of experience or (GCE Advanced Level +5) +3 years of experience)		
		4.6	1 Senior Civil Engineering Technician or equivalent ((GCE Advanced Level +2) +10 years of experience)		
		4.7	1 Civil Engineering Technician or equivalent 10 years of experience		
	5. Technical equipment and logistics of the company	5.1	3 Bulldozers		
		5.2	4 graders		
		5.3	3 Loading shovels		
		5.4	4 Compactors		
		5.5	2 Hydraulic percussion drills		
		5.6	1 Mobile crane		
		5.7	1 Paving machine		
		5.8	1 Tractor		
		5.9	1 Road sweeper		
		5.10	3 Concrete mixers		
		5.11	1 tipper truck		
		5.12	10 dump trucks (20 tones minimum capacity)	-	
		5.13	1 Cement truck		
		5.14	2 Water tank vehicles		
		5.15	1 Gravel spreader		
		5.16	1 Crane truck	-	
		5.17	2 Tankers		
		5.18	1 Tank transporter		
		5.19	2 Fuel trucks		
		5.20	1 Greasing truck		
		5.21	2 staff trucks		
		5.22	4 Liaison vehicles		
		5.23	1 Generator unit (110 KVA)		
		5.24	2 Compressor machines		
		5.25	1 Welding set		
		5.26	3 Manual compactors		
		5.27	3 Motor pumps	-	
		5.28	2 Dry-land dipper dredges		

CATEGORY	CRITERIA	SUB-CRITERIA		YES/NO	
A		5.29	2 Shovel dozers		
		5.30	1 Topographical equipment (set)		
		5.31	1 Geotechnical equipment (densitometer, Proctor moulds, Proctor punners, weigh scales, sieves)		
		5.32	Offices surface area above or equal to 400 metres square		
	6. Level of compliance with QHSE Standards	6.1 Staff profile	1 QHSE Manager (A Level +3 in Quality/Health/Safety/Environment)		
		6.2 Equipment and logistics	10 sets of personal protective equipment (helmets, blouses, safety shoes and gloves)		
			1 set of collective protection equipment (triangle, cones, marking tape)		
			1 Internal infirmary or an existing Convention with a medical centre or a contract with an occupational medical doctor		
		6.3 Organisation set up	Existence of a Health and Safety Committee that is operational and regulation-compliant		
			Maintenance of the medical checks register		
	7. Level of compliance with labour legislation in force in Cameroon	7.1	Third-party insurance		
		7.2	Report of elections of staff representatives	-	-
	8. Maximum amount of contracts for which the service provider can bid	8.1 Threshold	Unlimited		
	9. Experience in the provision of services concerned	9.1	Reference of a similar contract, worth at least 6 billion or two (2) contracts with a cumulative value at least equal to 8 billion or more, within the last ten (10) years		
B	1. Domain of activity	1.1	Works for the construction or rehabilitation of asphalt roads, whose amount is above one billion (1,000,000,000) CFA F		
	2. Administrative situation (cf. CNPS document)	2.1 Number of employees	Between one hundred and one (101) and two hundred (200) employees		
		2.2 Payroll	Not lower than 10% of the average turnover of the three (03) last years		
	3. Turnover	3.1	Annual turnover excluding taxes higher than one billion (1,000,000,000) CFA F and not exceeding ten billion (10,000,000,000) CFA F		
	4. Permanent technical staff	4.1	1 Civil Engineer or equivalent (GCE Advanced level +3) +10 years of experience or (GCE Advanced Level +5) +8 years of experience)		
		4.2	1 Civil Engineer or equivalent (GCE Advanced level +3) +5 years of experience or (GCE Advanced Level +5) +3 years of experience)		
		4.3	1 Civil Engineer or equivalent (GCE Advanced level +3) +8 years of experience or (GCE Advanced Level +5) +6 years of experience)		
		4.4	1 Surveys Engineer or equivalent (GCE Advanced level +3) +5 years of experience or (GCE Advanced Level +5) +3 years of experience)		
		4.5	1 Senior Civil Engineering Technician or equivalent ((GCE Advanced Level +2) +7 years of experience)		
		4.6	1 Civil Engineering Technician or equivalent 7 years of experience		
	5. Technical equipment and	5.1	2 Bull dozers		
		5.2	2 Graders		

CATEGORY	CRITERIA	SUB-CRITERIA		YES/NO	
B	logistics of the company	5.3	2 Back-hoe loaders		
		5.4	3 Compactors		
		5.5	1 hydraulic percussion drill		
		5.6	1 Tractor		
		5.7	1 Road sweeper		
		5.8	2 Concrete mixers		
		5.9	2 Dump trucks (minimal capacity of 20 tons)		
		5.10	2 Water tank vehicles		
		5.11	1 Gravel spreader		
		5.12	1 Tanker		
		5.13	1 Tank transporter		
		5.14	1 Fuel trucks		
		5.15	1 Greasing truck		
		5.16	2 staff trucks		
		5.17	2 liaison vehicles		
		5.18	1 Generator unit		
		5.19	2 Compressors		
		5.20	1 Welding set		
		5.21	2 Manual compactors		
		5.22	2 Motor-driven pumps		
		5.23	1 Loading shovel		
		5.24	1 Tractor loader		
		5.25	1 Topographical equipment (set)		
		5.26	1 Geotechnical equipment (densitometer, Proctor moulds, Proctor punners, weigh scales, sieves)		
		5.27	Offices surface area above or equal to 200 metres square		
	6. Level of compliance with QHSE Standards	6.1 Staff profile	1 QHSE Manager (GCE Advanced Level +2 in Quality/Health/Safety/Environment)		
		6.2 Equipment and logistics	6 sets of personal protective equipment (helmets, blouses, safety shoes and gloves)		
			1 set of collective protection equipment (triangle, cones, marking tape)		
			1 Internal infirmary or an existing Convention with a medical centre or a contract with an occupational medical doctor		
		6.3 Organisation set up	Existence of a Health and Safety Committee that is operational and regulation-compliant		
			Maintenance of register of medical checks		
	7. Level of compliance with labour legislation in force in Cameroon	7.1	Third-party liability insurance		
		7.2	Report of elections of staff representatives		
	8. Maximum amount of contracts for which the service provider can bid	8.1 Threshold	20 billion		
	9. Experience in the provision of services concerned	9.1	Reference of a similar contract, worth 600 million or two (02) contracts with a cumulative value of 800 million or more, within the last ten (10) years.		
C	1. Domain of activity	1.1	<i>Works for the construction, rehabilitation or maintenance of asphalt earth roads, whose amount is above one hundred million (100,000,000) CFA F</i>		
	2. Administrative situation (cf. CNPS document)	2.1 Number of employees	Between twenty-one (21) and one hundred (100) employees		
		2.2 Payroll	Not lower than 10% of the average turnover of the three		

CATEGORY	CRITERIA	SUB-CRITERIA		YES/NO	
C			(03) last years		
	3. Turnover	3.1	Annual turnover before taxes higher than one hundred million (100,000,000) CFA F and not exceeding one billion (1,000,000,000) CFA F		
	4. Permanent technical staff	4.1	1 Civil Engineer or equivalent (GCE Advanced level +3) +5 years of experience or (GCE Advanced Level +5) +3 years of experience)		
		4.2	1 Civil Engineer or equivalent (GCE Advanced level +3) +3 years of experience or (GCE Advanced Level +5) +1 years of experience)		
		4.3	1 Senior Civil Engineering Technician or equivalent ((GCE Advanced Level +2) +5 years of experience)		
		4.4	1 Civil Engineering Technician or equivalent 5 years of experience		
	5. Technical equipment and logistics of the company	5.1	1 Grader		
		5.2	1 Back-hoe loader		
		5.3	1 Compactor		
		5.4	1 Concrete mixer		
		5.5	2 Dump trucks (maximal capacity of 20 tons)		
		5.6	1 Water tank vehicle		
		5.7	1 liaison vehicles		
		5.8	1 Generator unit		
		5.9	1 Manual compactor		
		5.10	1 Motor-driven pump		
		5.11	1 Tractor loader		
		5.12	1 Topographical equipment (set)		
		5.13	1 Geotechnical equipment (densitometer, Proctor moulds, Proctor punners, weigh scales, sieves)		
		5.14	Offices surface area above or equal to 80 metres square		
	6. Level of compliance with QHSE Standards	6.1 Equipment and logistics	3 sets of personal protective equipment (helmets, blouses, safety shoes and gloves)		
			1 set of collective protection equipment (triangle, cones, marking tape)		
			Internal healthcare unit or an existing Agreement with a medical centre or a contract with an occupational medical doctor		
		6.2 Organisation set up	Existence of a Health and Safety Committee that is operational and regulation-compliant		
			Maintenance of the register of medical checks		
	7. Level of compliance with labour legislation in force in Cameroon	7.1	Third-party liability insurance		
		7.2	Report of elections of staff representatives		
	8. Maximum amount of contracts for which the service provider can bid	8.1 Threshold	2 billion		
	9. Experience in the provision of services concerned	9.1	Reference of a similar contract, worth at least 60 million or two (02) contracts with a cumulative value of 80 million or more, within the last ten (10) years.		
	1. Domain of activity	1.1	<i>Works for the maintenance of horizontal and vertical markings or road safety equipment, for which the amount is higher than fifteen million (15,000,000) CFA F</i>		
	2. Administrative situation (cf.	2.1 Number of employees	Between six (6) and twenty (20) employees		

CATEGORY	CRITERIA	SUB-CRITERIA		YES/NO	
D	CNPS document)	2.2 Payroll	Not lower than 10% of the average turnover of the three (03) last years		
	3. Turnover	3.1	Annual turnover excluding taxes above fifteen million (15,000,000) CFA F and not exceeding one hundred million (100,000,000) CFA F		
	4. Permanent technical staff	4.1	1 Senior Civil Engineering Technician or equivalent ((GCE Advanced Level +2) +5 years of experience)		
	5. Technical equipment and logistics of the company	5.1	1 Liaison vehicles		
		5.2	1 Roadway marking machine (horizontal marking)		
		5.3	1 Roadway drawing machine (horizontal marking)		
		5.4	Offices surface area above or equal to 20 metres square		
	6. Level of compliance with QHSE Standards	6.1 Equipment and logistics	2 sets of personal protective equipment (helmets, blouses, safety shoes and gloves)		
			1 set of collective protection equipment (triangle, cones, marking tape)		
	7. Maximum amount of contracts for which the service provider can bid	7.1 Threshold	200 million		
D	8. Experience in the provision of services concerned	8.1	Reference of a similar contract, worth at least 9 million or two (02) contracts with a cumulative value of 12 million or more, within the last ten (10) years.		
	1. Domain of activity	1.1	<i>Works for the maintenance or opening up of earth roads, for which the amount is above fifteen million (15,000,000) CFA F</i>		
	2. Administrative situation (cf. CNPS document)	2.1 Number of employees	Between six (6) and twenty (20) employees		
		2.1 Payroll	Not lower than 10% of the average turnover of the three (03) last years		
	3. Turnover	3.1	Annual turnover excluding taxes above fifteen million (15,000,000) CFA F and not exceeding one hundred million (100,000,000) CFA F		
	4. Permanent technical staff	4.1	1 Civil Engineer or equivalent (GCE Advanced level +3) +7 years of experience or (GCE Advanced Level +5) +5 years of experience)		
		4.2	1 Civil Engineering Technician or equivalent 5 years of experience		
	5. Technical equipment and logistics of the company	5.1	1 Grader		
		5.2	1 Liaison vehicles		
		5.3	1 Manual compactor		
		5.4	Offices surface area above or equal to 20 square metres		
	6. Level of compliance with QHSE Standards	6.1 Equipment and logistics	2 sets of personal protective equipment (helmets, blouses, safety shoes and gloves)		
			1 set of collective protection equipment (triangle, cones, marking tape)		
	7. Maximum amount of contracts for which the service provider can bid	7.1 Threshold	200 million		

CATEGORY	CRITERIA	SUB-CRITERIA		YES/NO	
	8. Experience in the provision of services concerned	8.1	Reference of a similar contract, worth at least 9 million or two (02) contracts with a cumulative value of 12 million or more, within the last ten (10) years.		
D	1. Domain of activity	1.1	Heavy works on road sides for which the amount is higher than 15 million (15,000,000) CFA F		
	2. Administrative situation (cf. CNPS document)	2.1 Number of employees	Between six (6) and twenty (20) employees		
		2.2 Payroll	Not lower than 10% of the average turnover of the three (03) last years		
	3. Turnover	3.1	Annual turnover excluding taxes above fifteen million (15,000,000) CFA F and not exceeding one hundred million (100,000,000) CFA F		
	4. Permanent technical staff	4.1	1 Senior Civil Engineering Technician or equivalent ((GCE Advanced Level +2) +5 years of experience)		
	6. Technical equipment and logistics	5.1	1 Liaison vehicle		
		5.2	1 Tractor loader		
		5.3	1 Power saw		
		5.4	Offices surface area above or equal to 20 metres square		
	6. Level of compliance with QHSE Standards	6.2 Equipment and logistics	2 sets of personal protective equipment (helmets, blouses, safety shoes and gloves)		
			1 set of collective protection equipment (triangle, cones, marking tape)		
	7. Maximum amount of contracts for which the service provider can bid	7.1 Threshold	200 million		
	8. Experience in the provision of services concerned	8.1	Reference of a similar contract, worth at least 9 million or two (02) contracts with a cumulative value of 12 million or more, within the last ten (10) years.		
E	1. Domain of activity	1.1	Heavy works on road sides for which the amount does not exceed than fifty million (50,000,000) CFA F		
	2. Administrative situation (cf. CNPS document)	2.1 Number of employees	At most five (05) employees		
		2.2 Payroll	Not lower than 10% of the average turnover of the three (03) last years		
	3. Turnover	3.1	Annual turnover excluding taxes not exceeding fifteen million (15,000,000) CFA F		
	4. Permanent technical staff or promoter	4.1	1 Civil Engineering Technician or equivalent 3 years of experience		
	5. Technical equipment and logistics of the company	5.1	1 Power saw		
		5.2	3 sets of light equipment (wheelbarrows, picks, machetes)		
		5.3	1 set of individual protection equipment (helmets, blouses, safety shoes, gloves)		
		5.4	1 set of collective protection equipment (triangle, cones, marking tape)		
		5.5	Offices surface area above or equal to 12 square metres		
	6. Maximum amount of contracts for which the service provider can bid	6.1 Threshold	50 million		
E	1. Domain of activity	1.1	Works for the construction of rain gates for which the amount does not exceed fifty million (50,000,000) CFA F		
	2. Administrative situation (cf. employees	2.1 Number of employees	At most five (05) employees		

CATEGORY	CRITERIA	SUB-CRITERIA		YES/NO	
	CNPS document)	2.2 Payroll	Not lower than 10% of the average turnover of the three (03) last years		
	3. Turnover	3.1	Annual turnover excluding taxes not exceeding fifteen million (15,000,000) CFA F		
	4. Permanent technical staff or promoter	4.1	1 Civil Engineering Technician or equivalent 3 years of experience		
	5. Technical and logistical resources of the company	5.1	1 set of individual protection equipment (helmets, blouses, safety shoes, gloves)		
		5.2	1 set of collective protection equipment (triangle, cones, marking tape)		
		5.3	Offices surface area above or equal to 12 square metres		
	6. Maximum amount of contracts for which the service provider can bid	6.1 Threshold	50 million		
E	1. Domain of activity	1.1	<i>Works for the maintenance of equipment, for which the amount is higher than fifteen million (50,000,000) CFA F</i>		
	2. Administrative situation (cf. CNPS document)	2.1 Number of employees	No more than five (5) employees		
		2.2 Payroll	At least equal to 10% of the average turnover of the three (3) last years		
	3. Turnover	3.1	Annual turnover excluding taxes not exceeding fifteen million (15,000,000) CFA F		
	4. Permanent technical staff or promoter	4.1	1 Civil Engineering Technician or equivalent 3 years of experience		
	5. Technical equipment and logistics of the company	5.1	Roadway marking machine (horizontal marking)		
		5.2	Roadway drawing machine (horizontal marking)		
		5.3	1 set of personal protective equipment (helmets, blouses, safety shoes and gloves)		
		5.4	1 set of collective protection equipment (triangle, cones, marking tape)		
		5.5	Offices surface area above or equal to 12 square metres		
	6. Maximum amount of contracts for which the service provider can bid	6.1 Threshold	50 million		

2.2-2- ENGINEERING STRUCTURE

CATEGORY	CRITERIA	SUB-CRITERIA		YES/NO	
A	1. Domain of activity	1.1	<i>Works for the construction or rehabilitation of an engineering structure, whose amount is above ten billion (10,000,000,000) CFA F</i>		
	2. Administrative situation (cf. CNPS document)	2.1 Number of employees	More than two hundred (200) employees		
		2.2 Payroll	At least equal to 10% of the average turnover of the three (3) last years		
	3. Turnover	3.1	Annual turnover before taxes higher than ten billion (10,000,000,000) FCFA		
	4. Permanent technical staff	4.1	1 Civil Engineer or equivalent specialist in engineering structures(GCE Advanced level +3) +10 years of experience or (GCE Advanced Level +5) +8 years of experience)		
		4.2	1 Hydraulic Engineer or equivalent (GCE Advanced level +3) +8 years of experience or (GCE Advanced Level +5) +6 years of experience)		
		4.3	1 Surveys Engineer or equivalent (GCE Advanced level +3) +5 years of experience or (GCE Advanced Level +5) +3 years of experience)		
		4.4	1 Geotechnical Engineer or equivalent (GCE Advanced level +3) +5 years of experience or (GCE Advanced Level +5) +3 years of experience)		
		4.5	1 Senior Civil Engineering Technician or equivalent ((GCE Advanced Level +2) +10 years of experience)		
		4.6	1 Civil Engineering Technician or equivalent 10 years of experience		
	5. Technical equipment and logistics of the company	5.1	1 Bulldozer		
		5.2	2 Graders		
		5.3	1 Back-hoe loader		
		5.4	1 Compactor		
		5.5	1 Hydraulic percussion drill		
		5.6	1 Mobile crane		
		5.7	3 Concrete mixers		
		5.8	1 Dumper		
		5.9	10 Dump trucks (minimal capacity of 20 tons)		
		5.10	1 Concrete truck mixer		
		5.11	2 Water tank vehicles		
		5.12	1 Gravel spreader		
		5.13	1 Truck crane		
		5.14	2 Tanks		
		5:15	2 Fuel trucks		
		5:16	1 Greasing truck		
		5:17	2 staff trucks		
		5:18	4 Liaison vehicles		
		5:19	1 Generator unit		
		5:20	2 Compressors		
		5:21	1 Welding set		
		5:22	3Manual compactors		
		5:23	3 Motor pumps		
		5:24	Dry-land dipper dredges		
		5:25	1 Tractor loader		
		5:26	1 Topographical equipment (set)		
		5:27	1 Geotechnical equipment (densitometer, Proctor moulds, Proctor punners, weigh scales, sieves)		
		5:28	Offices surface Domain above or equal to 400 metres square		
	6. Level of compliance with	6.1 Staff profile	1 QHSE Manager (GCE Advanced Level +3 in Quality/ Health / Safety/ Environment)		

CATEGORY	CRITERIA	SUB-CRITERIA		YES/NO	
A	QHSE Standards	6.2 Equipment and logistics	10 sets of personal protective equipment (helmets, blouses, safety shoes and gloves)		
			1 set of collective protection equipment (triangle, cones, marking tape)		
			Internal Infirmary or an existing Agreement with a medical centre or a contract with an occupational medical doctor		
		6.3 Organisation set up	Existence of a Health and Safety Committee that is operational and regulation-compliant		
			Maintenance of register of medical checks		
	7. Level of compliance with labour legislation in force in Cameroon	7.1	Third-party liability insurance		
		7.2	Report of elections of staff representatives	-	-
	8. Maximum amount of contracts for which the service provider can bid	8.1 Threshold	unlimited		
B	9. Experience in the provision of services concerned	9.1	Reference of a similar contract, worth at least 6 billion or two (2) contracts with a cumulative value at least equal to 8 billion or more, within the last ten (10) years		
	1. Domain of activity	1.1	Works for the construction or rehabilitation of an engineering structure, whose amount is above one billion (1,000,000,000) CFA F		
	2. Administrative situation (cf. CNPS document)	2.1 Number of employees	Between one hundred and one (101) and two hundred (200) employees		
		2.2 Payroll	At least equal to 10% of the average turnover of the three (3) last years		
	3. Turnover	3.1	Annual turnover before taxes higher than one billion (1,000,000,000) CFA F and not above ten billion 10,000,000,000 CFA F		
	4. Permanent technical staff	4.1	1 Civil Engineer or equivalent specialist in engineering structures (GCE Advanced level +3) +10 years of experience or (GCE Advanced Level +5) +8 years of experience)		
		4.2	1 Hydraulic Engineer or equivalent (GCE Advanced level +3) +7 years of experience or (GCE Advanced Level +5) +5 years of experience)		
		4.3	1 Senior Civil Engineering Technician or equivalent ((GCE Advanced Level +2) +7 years of experience)		
		4.4	1 Civil Engineering Technician or equivalent 7 years of experience		
	5. Technical equipment and logistics of the company	5.1	1 Bulldozer		
		5.2	2 Graders		
		5.3	1 Loading shovel		
		5.4	1 Compactor		
		5.5	1 Mobile crane		
		5.6	2 Concrete mixers		
		5.7	1 tip truck		
		5.8	5 Dump trucks (minimal capacity of 20 tons)		
		5.9	1 Cement truck		
		5:10	2 Water tank vehicles		
		5:11	1 Crane truck		
		5:12	1 Tank		
		5:13	1 Tank transporter		
		5:14	1 Fuel truck		
		5:15	1 Greasing truck		
		5:16	1 staff truck		

CATEGORY	CRITERIA	SUB-CRITERIA		YES/NO	
B		5:17	2 Liaison vehicles		
		5:18	1 Generator unit		
		5:19	1 Compressor		
		5:20	1 Welding set		
		5:21	2 Manual compactors		
		5:22	2 Motor pumps		
		5:23	1 Loading shovel		
		5:24	1 Tractor loader		
		5:25	1 Topographical equipment (set)		
		5:26	1 Geotechnical equipment (densitometer, Proctor moulds, Proctor punners, weigh scales, sieves)		
		5:27	Offices surface area above or equal to 200 square metres		
	6. Level of compliance with QHSE Standards	6.1 Staff profile	1 QHSE Manager (GCE Advanced Level +3 in Quality/ Health / Safety/ Environment)		
		6.2 Equipment and logistics	6 sets of personal protective equipment (helmets, blouses, safety shoes and gloves)		
			1 set of collective protection equipment (triangle, cones, marking tape)		
			Internal healthcare unit or an existing Agreement with a medical centre or a contract with an occupational medical doctor		
		6.3 Organisation set up	Existence of a Health and Safety Committee that is operational and regulation-compliant		
			Maintenance of register of medical checks		
	7. Level of compliance with labour legislation in force in Cameroon	7.1	Third-party liability insurance		
		7.2	Report of elections of staff representatives		
	8. Maximum amount of contracts for which the service provider can bid	8.1 Threshold	20 billion		
	9. Experience in the provision of services concerned	9.1	Reference of a similar contract, worth at least 600 million or two (02) contracts with a cumulative value of 800 million or more, within the last ten (10) years.		
C	1. Domain of activity	1.1	<i>Works for the construction or rehabilitation of an engineering structure, whose amount is above one million (100,000,000) CFA F</i>		
	2. Administrative situation (cf. CNPS document)	2.1 Number of employees	Between twenty-one (21) and one hundred (100) employees		
		2.2 Payroll	At least equal to 10% of the average turnover of the three (3) last years		
	3. Turnover	3.1	Annual turnover before taxes higher than one hundred million (100,000,000) CFA F and not exceeding one billion 1,000,000,000 CFA F		
	4. Permanent technical staff	4.1	1 Civil Engineer or equivalent specialist in engineering structures(GCE Advanced level +3) +7 years of experience or (GCE Advanced Level +5) +5 years of experience)		
		4.2	1 Advanced Civil Engineering Technician or equivalent ((GCE Advanced Level +2) +5 years of experience)		
	5. Technical equipment and logistics of the company	5.1	1 Grader		
		5.2	1 Back-hoe loader		
		5.3	1 Concrete mixer		
		5.4	2 Dump trucks (minimal capacity of 20 tons)		
		5.5	2 Electrical grind disks		
		5.6	1 Water tank vehicle		

CATEGORY	CRITERIA	SUB-CRITERIA		YES/NO	
C		5.7	1 Liaison vehicle		
		5.8	1 Generator unit (30 KVA)		
		5.9	1 Manual compactor		
		5:10	1 Motor-driven pump		
		5:11	Offices surface area above or equal to 80 metres square		
	6. Level of compliance with QHSE Standards	6.1 Equipment and logistics	3 sets of personal protective equipment (helmets, blouses, safety shoes and gloves)		
			1 set of collective protection equipment (triangle, cones, marking tape)		
			Internal healthcare unit or an existing Agreement with a medical centre or a contract with an occupational medical doctor		
		6.2 Organisation set up	Existence of a Health and Safety Committee that is operational and regulation-compliant		
			Maintenance of register of medical checks		
	7. Maximum amount of contracts for which the service provider can bid	7.1 Threshold	2 billion		
	8. Experience in the provision of services concerned	8.1	Reference of a similar contract, worth at least 60 million or two (02) contracts with a cumulative value of 80 million or more, within the last ten (10) years.		
D	1. Domain of activity	1.1	<i>Works for the construction or rehabilitation of an engineering structure, whose amount is above fifteen million (15,000,000) CFA F</i>		
	2. Administrative situation (cf. CNPS document)	2.1 Number of employees	between 6 and 20 employees		
		2.2 Payroll	At least equal to 10% of the average turnover of the three (3) last years		
	3. Turnover	3.1	Annual turnover before taxes above fifty million (15,000,000) CFA F and not exceeding one hundred million 100,000,000 CFA F		
	4. Permanent technical staff	4.1	1 Senior Civil Engineering Technician or equivalent ((GCE Advanced Level +2) +5 years of experience)		
		4.2	1 Civil Engineering Technician or equivalent 5 years of experience		
	5. Technical equipment and logistics of the company	5.1	1 Pick-up truck		
		5.2	Motor-driven pump		
		5.3	Offices surface area above or equal to 20 square metres		
	6. Level of compliance with QHSE Standards	6.1 Equipment and logistics	2 sets of personal protective equipment (helmets, blouses, safety shoes and gloves)		
			1 set of collective protection equipment (triangle, cones, marking tape)		
	7. Maximum amount of contracts for which the service provider can bid	7.1 Threshold	200 million		
	8. Experience in the provision of services concerned	8.1	Reference of a similar contract, worth at least 9 million or two (2) contracts with a cumulative value of 12 million or more, within the last ten (10) years.		